Governing Board Meeting
Minutes FINAL

Date: Thursday, September 10, 2026
https://zoom.us/j/97422733007?pwd=5MxPwKbpgHtSpcEaJs5hc95EHtDOAh.1
Passcode: 918693
Time: 5:00 p.m. to 5:37p.m.
Recorded by: J. Waterhouse

Attendees:
GB Chair M. Thompson, GB Finance Chair M. Liao-Troth; Executive Board members J. Smith, C. Campora
Staff Board members A. Aki, M. Lee and J. Waterhouse
Parent Representative J. Drummondo; Student Representative: K. Chase
Others: Principal D. Oshiro, K. Kaapana-Aki, K. Uyeda-Young, N. Tavares-Sumiye and S. Sumitomo

Absent:
Secretary M. Simmons, Human Resources Executive Member J. Yukitomo, J. Dixon, Finance Director W. Strobe

I. CALL TO ORDER	Chair Thompson called the meeting to order at 5:00 p.m.
II. APPROVAL OF MINUTES (August 2026)	August 13, 2026 minutes not posted. Must be approved at the next meeting.
III. PARENT AND PUBLIC COMMENT	None
IV. OLD BUSINESS	M. Thompson provided an overview from our previous meeting noting that members of the Governing Board will review and send everyone the Bylaws and seek on-going insight from current staff members, students and parents. D. Oshiro shared the following updates: ● We are on the third new person to fill the Finance position. In turn, we've had to push back the yearly Audit with CW Associates due to the personnel turnover. ● Hired a new secondary English teacher. ● Hired a new SPED elementary teacher, who is currently serving as a substitute 5th grade teacher.
V. NEW BUSINESS	W. Strobe not present. No Financial Report provided.

A. Financial Report **B. Japan Trip 2027**	K. Uyeda-Young, N. Tavares-Sumiye and S. Sumitomo. The previous proposal to visit Korea this school year will be put on hold due to increased air charges and issues with Korean Air. In turn, this proposal will visit a different areas of Japan (Tokyo, Kyoto, Arashiyama, Nara, Osaka and Kobe, known as Tokaido Road #2) during March 15-23, 2027 with a total of 7 students (same number of students as last year, which include 2 of the previous students) with a total cost of $4,000 per student of which the family would pay half ($2,000) and the other half would be covered by MBTA. Students must meet various requirements in all their courses. Trip insurance is an additional expense through Panda Travel. Motion moved by M. Liao-Troth and seconded by J. Waterhouse.
VI. OTHER BUSINESS PRINCIPAL REPORT (ORAL)	Principal Oshiro oral report topic highlights: ● Elementary (K-6) provides two semester long world language courses: Olelo Hawaii (Hawaiian) 49 students and Mandarin there are 6 students which incorporates art. ● Physical education was the most popular elective course, however, due to the damage in the fitness center and issues with staffing among elementary teachers, we are not offering this elective course. ● Secondary staff did a great job with Meet and Greet in August. ● Marlys Lee is supporting elementary teachers with professional development with the new position titled Academic Resource Teacher (ART) M. Thompson: ● Need to identify a new member to fill the position of Secretary. ● Need to complete any uncompleted minutes from last school year. ● Help to identify a qualified and interested person to fill our vacant board position.
VII. ADJOURNMENT	Adjournment at 5:37pm